

CAP PROPOSAL REVIEW

How to Submit Your Proposal Reviews
via the User Portal

Follow the 'View my Reviews' Link from the Dashboard...

OR...

...click the 'My Reviews' icon

The screenshot shows the Australian Synchrotron User Portal dashboard. At the top right, it says "Logged in as Glyn Devlin | Logout | 13 Mar 2013 14:55 AEST". The main navigation bar includes icons for Home, Dashboard, My Account, My Reviews, My Proposals, My Publications, and My Chemical Database. The "My Reviews" icon is highlighted with an orange box and an arrow pointing to a callout box that says "...click the 'My Reviews' icon".

The dashboard content includes:

- Proposals:** Manage and create proposals here. Includes links for [View](#) (proposals (43), programs (8)) and [Create new proposal](#).
- Publications:** Manage and create publications here. Includes links for [View my publications \(2\)](#) and [Create new publication](#).
- Chemical Database:** Search the chemical database here. Includes link for [Search the database \(coming soon\)](#).
- Account:** Edit your account information here. Includes link for [My Account](#).

The "Reviews" section is highlighted with an orange box and an arrow pointing to a callout box that says "Follow the 'View my Reviews' Link from the Dashboard...".

At the bottom, there are links for About Us, Contact Us, Legal Info, and Other AS Sites.

Review

[reviewText](#)
[Show/Hide History](#)

[Collate PDF](#)

- Zipped Archive
- Show: Publications || Figures || Samples || Uploaded Pages

Click the green [+] symbol to expand the selection to show all projects contained within the CAP

Click the (-) button to decline the review

Total 3 result(s).

Proposal	Proposal Title	PI	Round	Equipment Set	Review Done	Decline Review	Review Due	Review Type	Action	View	Proposal	Decline
8896	ISAP 2013	Glyn Devlin	ISAP 2013/2 Test	EMF	No	No	15 Mar 2013	scientific				
8897	Test	Glyn Devlin	ISAP 2013/2 Test	EMF	No	No	14 Mar 2013	test				
8192	Test CAP Proposal	Glyn Devlin1	2014/3 CAP Program (Program Leaders ONLY)	MX*			29 May 2014	technical				

Click here to download the PDF of the entire program (this will include all project proposals as well)

Reviews are performed at the level of the Program

Collate PDF

- Zipped Archive
- Show: Publications || Figures || Samples || Uploaded Pages

Total 1 result(s) All

Proposal	Proposal Title	PI	Round	Equipment Set	Review Done	Decline Review	Review Due	Review Type	Action	View	Proposal	Decline
11021	test		2016/3 CAP Program (Program Leaders ONLY)	MX* (MX1) MX* (MX2)	No	No	05 Jul 2016	scientific				

Project Proposal Details

Proposal	Proposal Title	PI	Round	Equipment Set	Proposal
11022	Test project 1		2016/3 CAP Projects (Principal Investigators ONLY)	MX* (MX1) MX* (MX2)	
11489	Test project 2		2016/3 CAP Projects (Principal Investigators ONLY)	MX* (MX1) MX* (MX2)	
11490	Test project 3		2016/3 CAP Projects (Principal Investigators ONLY)	MX* (MX1) MX* (MX2)	

CAP Program Proposal

Project (sub) Proposals

Click the 'Do Review' button to perform the review

Collate PDF

- Zipped Archive
- Show: Publications || Figures || Samples || Uploaded Pages

Total 1 result(s) All

Proposal	Proposal Title	PI	Round	Equipment Set	Review Done	Decline Review	Review Due	Review Type	Action	View	Proposal	Decline
11021	test		2016/3 CAP Program (Program Leaders ONLY)	MX* (MX1) MX* (MX2)	No	No	05 Jul 2016	scientific				

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11490	Test project 3		2016/3 CAP Projects (Principal Investigators ONLY)	MX* (MX1) MX* (MX2)	

Review

[Show/Hide History](#)

Collate PDF

- Zipped
- Show:

Proposal

11007

11021

About U

Users G

Do Review

Review Proposal

Fields with * are required.

Proposal

Review Type

Review Due

Requested Shifts

Expand All

Collapse All

- ▶ Section: 1 - Scientific Rating (100)
- ▶ Section: 2 - National Benefit (100)
- ▶ Section: 3 - Track Record (relative to opportunity) (100)
- ▶ Section: 4 - Is synchrotron radiation radiation required for this experiment? (Done)
- ▶ Section: 5 - Private Comments (Done)

Save

Cancel

Submit Review

Enter scores (1-100) and comments here

Click **'Save'** to come back to your review later, **'Cancel'** to close the pop-up window without saving changes or **'Submit Review'*** to submit once you've finalised your review.

* Once you submit the review it will no longer be editable. Contact the User Office if you need to make changes to a submitted review.



Home » Dashboard » Review

- Proposal Admin
- Master Data
- All Users
- All Publications
- Reports
- [EA Admin](#), [EA User](#)
[EA Review](#), [Create EA](#), [Visits](#)

Review

[reviewText](#)
[Show/Hide History](#)

[Collate PDF](#)

- Zipped Archive
- Show: Publications || Figures || Samples || Uploaded Pages

Once you've submitted your review the CAP will disappear from your review list

Total 3 result(s).

Proposal	Proposal Title	PI	Round	Equipment Set	Review Done	Decline Review	Review Due	Review Type	Action	View	Proposal	Decline
8856	8856 test	Glyn Devlin	8856 201302 Test	8856	No	No	15 Mar 2013	scientific				
8857	Test2	Glyn Devlin	8857 201302 Test	8857	No	No	14 Mar 2013	test				

And you're done!

Thank you for assisting in the proposal review process – your input is very valuable to us.