**Applying for NESA-registered hours for planning for and reflecting on ANSTO excursions**

In order to receive NESA-registered professional development hours for this program, teachers must complete the following planning and reflection activities:

1. Excursion planning and preparatory lesson (2 hours):

* Organise an excursion with ANSTO, including communicating with ANSTO Education staff about the requirements of their students and their in-class progress
* Select and use ANSTO-developed teacher resources to plan syllabus-relevant preparatory activities (either a part or whole lesson) before their ANSTO visit

3. Post work at school (1 hour):

* Teachers select and use ANSTO-developed teacher resources to plan and facilitate a whole or part lesson back at school to contextualise their experience at ANSTO with syllabus content.

Within two weeks after the excursion, teachers need to supply the following evidence of planning and reflection.

* The following details for their excursion booking:
  + Date and time of excursion
  + School name
  + Number of students
  + Year group and subject
  + Teacher name and email address
  + One or two sentences about the requirements of their students (their in-class progress, any particular content you’d like to cover in the excursion and any special needs for your class)
* A brief lesson plan for the pre-excursion lesson, including a list of resources and student activities (no more than a page)
* A brief outline of the task/s that students will complete post-excursion back at school to contextualise the excursion
* A paragraph to critique their students’ engagement and understanding during the excursion and provide feedback to ANSTO Education staff